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12 April 2010

To: Chairman – Councillor A Riley
Members of the Licensing (2003 Act) Sub-Committee – Councillors
Richard Barrett and Mervyn Loynes

Applicant: Mr M Radford, Burwash Manor Farm, Barton, Cambridge CB23 7BD

Representee(s): See attached list (for attendees at the hearing only)

Dear Sir/Madam

Please find below the agenda, and attached the relevant papers, for the hearing by the **LICENSING (2003 ACT) SUB-COMMITTEE** of the application for a premises licence at the Secret Garden Marquee, Burwash Manor, New road, Barton. The hearing will be held in the **MONKFIELD ROOM, FIRST FLOOR** meeting room at South Cambridgeshire Hall on **TUESDAY, 20 APRIL 2010 at 9.30 a.m.**

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution *in advance of* the meeting. It is not possible to accept a substitute once the meeting has started. Council Standing Order 4.3 refers.

Yours faithfully
GJ HARLOCK
Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

AGENDA

| | PAGES |
|--|---------------|
| 1. LIST OF REPRESENTEES The list of representees is restricted to attendees at the hearing | 1 - 2 |
| 2. INTRODUCTIONS / PROCEDURE The Chairman of the Sub-Committee will introduce the members of the Panel and the officers in attendance at the hearing. A copy of the Licensing (2003 Act) Committee procedure is attached. | 3 - 4 |
| 3. DECLARATIONS OF INTEREST | |
| 4. APPLICATION FOR PREMISES LICENCE, SECRET GARDEN MARQUEE, BURWASH MANOR, NEW ROAD, BARTON | 5 - 36 |

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

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